

## STATEMENT OF EXECUTIVE DECISIONS

Tuesday, 22nd October, 2019

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

### Members of the Executive

Chairman:

\*Councillor Caroline Reeves

(Leader of the Council and Lead Councillor for the Environment & Sustainability across the borough, Transformation, Sustainable Transport, Economic Development, and Governance))

Vice-Chairman:

\*Councillor Fiona White

(Deputy Leader of the Council and Lead Councillor for Personal Health, Safety and Wellbeing)

Councillor Joss Bigmore, (Lead Councillor for Finance and Assets, Customer Service)

\*Councillor Angela Goodwin, (Lead Councillor for Housing, Access and Disability)

\*Councillor David Goodwin, (Lead Councillor for Waste, Licensing, and Parking)

\*Councillor Jan Harwood, (Lead Councillor for Planning, Regeneration and housing delivery)

Councillor Julia McShane, (Lead Councillor for Community Health, Support and Wellbeing)

\*Councillor John Rigg, (Lead Councillor for Major Projects)

\*Councillor Pauline Searle, (Lead Councillor for Countryside, Rural Life, and the Arts)

\*Councillor James Steel, (Lead Councillor for Tourism, Leisure, and Sport)

\*Present

Councillors Tim Anderson, Angela Gunning, Ted Mayne, Ramsey Nagaty, George Potter, John Redpath, Maddy Redpath, Tony Rooth, Patrick Sheard, and Catherine Young were also in attendance.

### Agenda Item No.

### Officer(s) to action Item

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Joss Bigmore and Julia McShane..

#### 2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no disclosures of interest.

#### 3. MINUTES

The Executive approved, as a correct record, the minutes of the meeting held on 24 September 2019. The Chairman signed the minutes.

**4. LEADER'S ANNOUNCEMENTS**

There were no announcements from the Leader.

**5. E-PETITION: NEW PARKING RESTRICTIONS AT KINGSTON MEADOWS CAR PARK, EAST HORSLEY**

Decision:

- (1) That officers be asked to review the parking order through the statutory Traffic Regulation Order (TRO) process as soon as practicable.
- (2) That the existing TRO remains in place until it is replaced.
- (3) That a parking control that safeguards the use of the car park for park users be implemented.
- (4) That a revised control considers the following parameters:
  - (a) removal of the no return element;
  - (b) one free period of 4 hours each day per visitor within the hours of control (including allowing returns at no charge within the free period) and the ability to charge for additional hours for any time in excess of the free period or for any separate parking event outside of the free period in the same day;
  - (c) restrictions that apply Monday to Friday (not at weekends and bank holidays); and
  - (d) enforcement times of 9am to 6pm

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with the final TRO to be issued for consultation being agreed by the Director of Environment, in consultation with the Lead Councillor for Countryside, Rural Life, and the Arts and the Lead Councillor for Waste, Licensing, and Parking.

Reason:

To comply with the requirements of the Council's adopted Petition Scheme, by approving action to be taken in response to the e-petition received in respect of this matter.

Alternative options considered and rejected by the Executive:

To cease enforcement of the No Return provision.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

**6. E-PETITION: NEW PARKING RESTRICTIONS AT SUTHERLAND MEMORIAL PARK CAR PARK, BURPHAM**

Decision:

- (1) That the current Traffic Regulation Order (TRO) at Sutherland Memorial Park Car Park be reviewed through the statutory TRO making, modification, and revocation process, such review:

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- (a) to include a consideration of the removal of the “No Return” element; and
  - (b) to take place concurrently with the review of the TRO at Kingston Meadows Car Park, East Horsley.
- (2) That a separate review of the policy around the use of the car park at Sutherland Memorial Park be undertaken and reported back to the Executive.

Reason:

To comply with the requirements of the Council's adopted Petition Scheme, by approving action to be taken in response to the e-petition received in respect of this matter.

Alternative options considered and rejected by the Executive:

To temporarily cease enforcement of the Traffic Regulation Order (TRO) at Sutherland Memorial Park Car Park and undertake a review as part of the annual parking business plan as per the motion approved by the Council on 8 October 2019.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

**7. ANNUAL AUDIT LETTER 2018-19**

Decision:

That the Annual Audit Letter for 2018-19 be approved.

Claire Morris

Reason:

To approve the Annual Audit Report

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

**8. \* SURREY HILLS AONB MANAGEMENT PLAN 2020-2025**

Decision:

(1) That the Surrey Hills Area of Outstanding Natural Beauty Management Plan (2020 – 2025), as set out in Appendix 1 to the report submitted to the Executive, be approved for adoption and publication by the Council.

Daniel Nunn

(2) That the Director of Planning and Regeneration be authorised, in consultation with the Lead Councillor for Planning, Regeneration, and Housing Delivery to agree such minor alterations as proposed by the AONB Board as she may deem necessary.

Reason:

To meet our statutory obligations under the Countryside and Rights of Way Act (2000).

Alternative options considered and rejected by the Executive:

Option 2:

To agree to adopt the reviewed Management Plan (2020 – 2025), subject to changes to the document as proposed by councillors or without the delegation of minor changes.

Option 3:

To reject the adoption of the Plan and require a substantial redraft.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

**9. \* REPLACEMENT OF DIAL A RIDE MINI BUSES**

Decision:

- (1) That Option 1 – the proposed purchase of ten new electric Mini Buses for the Dial-A-Ride service – be approved.
- (2) That the transfer of £820,000 from the provisional to the approved capital programme, be approved.

Andy  
Mintram

Reasons:

To ensure an up to date and reliable fleet for this service and reduce the Council's vehicle emissions.

Alternative options considered and rejected by the Executive:

Option 2 - replace current fleet of buses with new Diesel vehicles  
Option 3 - delay replacement of the fleet for 2-3 years

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

**10. \* RODBORO BUILDINGS – ELECTRIC THEATRE THROUGH ROAD AND PARKING**

Decision:

That the sum referred to in the NOT FOR PUBLICATION Appendix 2 to the report submitted to the Executive be transferred from the General Fund Capital Programme provisional list to the approved list, subject to the scheme receiving planning permission.

Tim Pilsbury

Reason:

To enable the Rodboro Buildings-Electric Theatre through road and parking scheme outlined in this report to be implemented.

Alternative options considered and rejected by the Executive:

To do nothing.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
- (i) the Chairman of the Overview and Scrutiny Committee; or
  - (ii) a minimum of five members of the Council
- may require that a decision be referred to the Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
  - (b) that all the relevant facts had not been taken into account and/or properly assessed;
  - (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
  - (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.
- Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on [john.armstrong@guildford.gov.uk](mailto:john.armstrong@guildford.gov.uk)
- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
- (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
  - (ii) which is likely to have a significant impact on two or more wards within the Borough.